



新生咖啡厂有限公司
SIN SING COFFEE SDN. BHD.
(564739-U)
GST NO: 00118 2220288
 Plot 3-31, Jalan TTC 25
 Kawasan Perindustrian Cheng, Fasa 3, 75250 Melaka, Malaysia.
 Tel No. +606-337 3495/ +606-337 3496 Fax No. +606-337 1872
 E-mail: sinsing1959@gmail.com / info@sinsingcoffee.com
 Website: www.sinsingcoffee.com



REPLACEMENT FORM

CUSTOMER NAME :
 CUSTOMER CONTACT :
 ORDER NO :
 ORDER DATE :

NO	PRODUCT CODE	PRODUCT NAME	PACKING SIZE	QUANTITY

*Replacement Only.

***REPLACEMENT GUIDE STEPS**

Step 1: Fill in the form for the products you wish to have replacement. (Please do attached picture of

the products you wish to have replacement.

Step 2: Send this form to our email: order@sinsingcoffee.com

Step 3: Wait for our reply before proceed to post/courier arrangement.

Step 4: Arrange post/courier once received confirmation from us.

We only receive Replacement Products by post/courier to the following address:

Plot 3-31, JLN TTC 25,
 Kawasan Perindustrian Cheng,
 Fasa 3, 75250 Melaka, Malaysia.

Please note that all wish to replace Products must be in their original condition and you will be required to present the corresponding receipt.

Kindly note that it is always necessary to have received the Product prior to requesting a replacement.